



City Manager
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TRANSMITTAL MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Lacey G. Simpson, Acting City Manager

DATE: July 28, 2022

RE: **Request for Executive Session – Negotiation of City Manager/General Manager Employment Contract**

By agenda statement 7a(5), before the City Council for consideration is the City Manager/General Manager employment contract between the City of Ketchikan and Delilah Walsh. Ms. Walsh was selected as the successful City Manager/General Manager candidate at the special City Council meeting of July 16, 2022 and the negotiation of the employment contract terms and conditions commenced shortly thereafter through the City Council's recruiter Lynn Barboza, Senior Vice President of Executive Recruitment for Strategic Government Resources, Inc.

In the event that Councilmembers have questions and/or concerns that should be addressed prior to consideration of the employment contract, the City Manager's office has scheduled an executive session for the City Council following the regular course of business at its meeting of August 4, 2022. If the City Council determines that the contract as drafted is acceptable, the executive session will not be required and the City Council may take action.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended the City Council adopt the motion declaring that consistent with the Acting City Manager's memorandum dated July 28, 2022, it is in the best interest of the City to review and discuss the employment negotiation terms and conditions of Delilah Walsh as the selected City Manager/General Manager in executive session in accordance with KMC 2.04.025(a)(1) to discuss matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the City.

Recommended Motion: I move the City Council declare consistent with the Acting City Manager's memorandum dated July 28, 2022, it is in the best interest of the City to review and discuss the employment negotiation terms and conditions of Delilah Walsh as the selected City Manager/General Manager in executive session in accordance with KMC 2.04.025(a)(1) to discuss matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the City.